



Annual Performance Report Form

Facility Name: World Resources Company Eastern Regional Recycling Facility

Performance Track ID #: A03-0015 Revision1

Annual Performance Report #: 1

Reporting Year: 2001

Due Date: April 1, 2002

Section A

General Facility Information

To the extent possible, EPA will pre-complete items A.1-A.8 for you. Please ensure that the information in A.1-A.8 below is accurate, complete, and up to date. Please supply or revise any information as necessary and then check the box to the left of the item(s) to indicate where changes have been made. Items A.9 and A.10 cannot be pre-completed; please respond as directed in A.9 and A.10 below.

Did you make changes? If so, check box.

- A.1 ☐ Name of your facility: World Resources Company, Pottsville, PA Recycling Facility
- A.2 ☐ Name of your parent company: World Resources Company
- A.3 ☒ Facility contact person for the Performance Track program:
Name: Mr./Mrs./Ms./Dr. Mr. Raymond E. Koch
Title: Director of Environmental Affairs
Phone: (570) 622-4747 Fax: (570) 622-6116 E-mail: rkoch@wrcusa.net
- A.4 ☐ Facility's location: Norwegian Township, Schuylkill County, Pennsylvania
Street Address: 170 Walnut Lane
Street Address (cont.):
City/State/Zip Code: Pottsville, PA 17901-8559
- A.5 ☐ Facility's website address (if any): worldresourcescompany.com
- A.6 ☐ Number of employees (full-time equivalents) who currently work in the facility:
☐ Fewer than 50 ☒ 50 - 99 ☐ 100 - 499 ☐ 500 - 1000 ☐ More than 1000
- A.7 ☐ Does your company meet the Small Business Administration definition of a small business for your sector? ☐ Yes ☒ No
- A.8 ☐ North American Industrial Classification System (NAICS) Code(s) that are used to classify business at the facility: 331400 _____
- A.9 ☐ In your application and, perhaps, in previous annual performance reports, you described what your facility does or makes. Have there been any (additional) changes to your facility's list of products and/or activities? If so, please list them in the space below. ☐ Yes ☒ No
- A.10 ☐ Please update the list of environmental requirements that apply to your facility. In the space below, indicate any changes that have taken place during this reporting period. If you have no changes to report, please write "No changes."
No changes

Section B

Environmental Management System

B.1 Environmental Management System Assessment. Please summarize EMS assessments conducted *during the year*. Attach additional sheets as necessary.

a. Was an EMS audit or other assessment done by an independent third party?

☒ Yes ☐ No

If yes, please provide the *type* (e.g., ISO 14001 certification), the *scope*, and the *dates* (mo/yr) of each assessment.

The facility three year ISO 14001 recertification audit conducted by SGS International in August of 2001.

b. Was an internal or corporate EMS audit conducted? ☒ Yes ☐ No

If yes, please provide the *scope* and the *dates* (mo/yr) of each audit.

A corporate EMS audit was conducted by an audit team from WRC's Western US Recycling Facility in June of 2001. The audit focused on compliance with legal and other requirements, recordkeeping, document control, objective and target achievement and employee awareness and training.

c. Was a compliance audit conducted? ☒ Yes ☐ No

If yes, please provide the *scope* and the *dates* (mo/yr) of each audit, and indicate *who* conducted the audit(s) (e.g., facility staff, corporate groups, third party).

Internal and external compliance audits are conducted throughout the year by facility staff, generator clients and regulatory inspectors. WRC conducts 80 to 90 internal audits annually covering all legal and other requirements identified in the EMS, the Significant Environmental Aspects identified in the EMS, external suppliers utilized by the facility and compliance of the EMS with the ISO 14001 Standard. WRC hosts 15 to 25 customer and client audits annually and 10 to 20 regulatory agency audits and inspections annually.

d. (Optional) If you would like to describe any other audits or inspections that were conducted at your facility, please do so here.

The Pennsylvania Recycling facility was audited against and certified to the ISO 9001:2000 Quality Management Standard in September of 2001.

Section B

(continued)

B.1

e. Briefly summarize corrective actions taken and other improvements made as a result of your EMS assessments and compliance audits.

Minor procedural changes were made as a result of the audits, ISO 14001 recertification audit found only minor observations and recommendations.

f. Has your facility corrected all instances of potential non-compliance and EMS non-conformance identified during your audits and other assessments?

☐ Yes ☐ No ☒ No such instances identified

If no, please explain your plans to correct these instances.

g. When was the last Senior Management review of your EMS completed? *mo/yr* June 2001

Who headed the review?

Name: Mr./Mrs./Ms./Dr. Mr. Harry A. Jupin

Title: Sr. Vice President and Director of US Operations

Section B

(continued)

B.2 ISO 14001 Certification. Is your facility currently certified to ISO 14001? ☒ Yes ☐ No

B.3 Environmental Aspects Identification. When did your facility last conduct a systematic identification and/or review of your environmental aspects? *mo/yr* January 2002 (annual review)

B.4 Progress Toward Achieving Objectives and Targets. In the table below, please provide a narrative summary of progress made toward EMS objectives and targets. **You may limit the summary to environmental aspects that are *significant* and towards which *progress* has been made during the *reporting year*.** In cases where progress relates specifically to a Performance Track performance commitment, complete the *Environmental Aspect* column, but in the *Progress* column simply refer to the performance commitment tables in Section C, i.e. "See Section C." Attach additional sheets as necessary.

<i>Environmental Aspect</i>	<i>Progress Made This Year</i> (e.g., quantitative or qualitative improvements, activities conducted)
Laboratory Ventilation	Laboratory ventilation system has been upgraded to incorporate a more efficient vapor collection system.
Secondary Containment	50% completion of the three year secondary containment upgrade program.

Section C

Environmental Performance Commitments

Please use the tables on pages 6-9 to summarize your facility's environmental performance against your Performance Track performance commitments. Complete only those boxes related to the baseline, current year, and performance commitment. If any of the boxes have been pre-completed for you, please verify the information. If you find information that is incorrect, cross it out and write in the correct information. **Leave blank any columns for future reporting years.**

C.1

Performance Commitment 1

a. Use this table to report data related to your first performance commitment.

Category (see page 16 of the instructions): Air Emissions

Aspect (see page 16 of the instructions): Emissions of Toxics

	<i>Baseline (as stated in your application)</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Performance Commitment (the goal stated in your application)</i>
<i>Calendar Year</i>	2000	2001			2003
<i>Actual Quantity (per year)</i>	98	77.1			(optional)
<i>Measurement Units</i>	lbs.				
<i>Normalizing Factor*</i>	1.0	1.2433			(optional)
<i>Basis for your Normalizing Factor*</i>	None used, total lbs. of emissions used as goal.				
<i>Normalized Quantity* (per year)</i>	98	62.01			85.0

*See pages 17-19 of the instructions for more information

b. Briefly describe how you achieved improvements for this aspect or, if relevant, any circumstances that delayed progress.

WRC is attempting to continually improve the efficiency of facility emissions control equipment and operations equipment in order to reduce facility emissions. No normalizing factor was used to calculate reporting data because WRC feels Air Emissions of Toxics are controlled more by the operational efficiency of the facility air cleaning devices than by changes in facility production.

c. Please list any other EPA voluntary programs to which you are also reporting these data (e.g., Energy Star, Project XL).
none

Section C

(continued)

C.2 Performance Commitment 2

a. Use this table to report data related to your second performance commitment.

Category (see page 16 of the instructions): Water Use					
Aspect (see page 16 of the instructions): Total Water Use					
	<i>Baseline (as stated in your application)</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Performance Commitment (the goal stated in your application)</i>
<i>Calendar Year</i>	2000	2001			2003
<i>Actual Quantity (per year)</i>	1,639,000	1,984,000			(optional)
<i>Measurement Units</i>	total gallons				
<i>Normalizing Factor*</i>	1.0	1.2433			(optional)
<i>Basis for your Normalizing Factor*</i>	Change to tons of material recycled annually				
<i>Normalized Quantity* (per year)</i>	1,639,000	1,595,753			1,570,814
*See pages 17-19 of the instructions for more information					

b. Briefly describe how you achieved improvements for this aspect or, if relevant, any circumstances that delayed progress.

WRC is currently in the process of implementing technology upgrades to return delisted process wastewaters into production process to reduce the amount of raw water used for production applications. System is part of other technology upgrades currently underway with anticipated completion in 2003.

c. Please list any other EPA voluntary programs to which you are also reporting these data (e.g., Energy Star, Project XL).

None

Section C

(continued)

C.3

Performance Commitment 3

a. Use this table to report data related to your third performance commitment.

Category (see page 16 of the instructions): Waste					
Aspect (see page 16 of the instructions): Total Solid Waste (Form U Residual Waste)					
	<i>Baseline (as stated in your application)</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Performance Commitment (the goal stated in your application)</i>
<i>Calendar Year</i>	2000	2001			2003
<i>Actual Quantity (per year)</i>	139,967	135,300			(optional)
<i>Measurement Units</i>	total pounds				
<i>Normalizing Factor*</i>	1.0	1.2433			(optional)
<i>Basis for your Normalizing Factor*</i>	Change to tons of material recycled annually				
<i>Normalized Quantity* (per year)</i>	139,867	108,823			133,411
*See pages 17-19 of the instructions for more information					

b. Briefly describe how you achieved improvements for this aspect or, if relevant, any circumstances that delayed progress.

WRC is continually working with generators to maximize shipment weight within the limitations of shipment requirements. Every attempt is made to maximize the amounts of material placed in IBC bags or shift generators to bulk containers in order to reduce WRC's need for decontamination and disposal of packaging and liner materials.

c. Please list any other EPA voluntary programs to which you are also reporting these data (e.g., Energy Star, Project XL).

None

Section C

(continued)

C.4 Performance Commitment 4

a. Use this table to report data related to your fourth performance commitment.

Category (see page 16 of the instructions): Energy Use

Aspect (see page 16 of the instructions): Total Energy Use

	<i>Baseline (as stated in your application)</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Performance Commitment (the goal stated in your application)</i>
<i>Calendar Year</i>	2000	2001			2003
<i>Actual Quantity (per year)</i>	1,917,253	2,093,313			(optional)
<i>Measurement Units</i>	total KWH				
<i>Normalizing Factor*</i>	1.0	1.2433			(optional)
<i>Basis for your Normalizing Factor*</i>	Change to tons of material recycled annually				
<i>Normalized Quantity* (per year)</i>	1,917,253	1,683,674			1,852,690
*See pages 15-17 of the instructions for more information					

b. Briefly describe how you achieved improvements for this aspect or, if relevant, any circumstances that delayed progress.

WRC is currently in the process of implementing technology upgrades to production equipment. Installation of the newer, more efficient equipment is anticipated to decrease the demand for both electricity and natural gas.

c. Please list any other EPA voluntary programs to which you are also reporting these data (e.g., Energy Star, Project XL).

None

Section D

Public Outreach and Performance Reporting

D.1 Please briefly summarize the public outreach and reporting activities that your facility has conducted during the year. Feel free, but not obligated, to attach supporting materials (e.g., meeting agendas, public announcements).

Sponsored "Homework Helpline" for local school districts

Participated in Multi State Working Group on Environmental Management Systems

Coordinate with site Host Municipality Inspector on site inspections and tours

Hosted numerous school and youth groups in laboratory and facility tours

Achieved and was recognized for SHARPS safety and health certification through OSHA

D.2 Please indicate which of the following methods your facility plans to use to make its Performance Track Annual Performance Report available to the public. Please check as many as are appropriate.

☐ Website (URL)

☐ Open House

☐ Meetings

☐ Press Releases

☐ Community Advisory Panel

☒ Other Through Host Municipality Inspector (HMI). The HMI is a local resident trained as an inspector by PADEP and employed by the municipality in which the facility is located. The HMI acts as a local inspector and community relations contact. The HMI reports to the municipality, at monthly Supervisors Meetings, the results of activities and inspections conducted at WRC's facility. As a local resident the HMI has access to the local community for the distribution of reports and information.

Section E

Self-Certification of Continued Program Participation

On behalf of World Resources Company, Pottsville, PA Recycling Facility,
(name of my facility)

I certify that

- ◆ I have read and agree to the terms and conditions specified in *the National Environmental Performance Track Program Guide*. This facility, to the best of my knowledge, continues to meet all program criteria;
- ◆ I have personally examined and am familiar with the information contained in this Annual Performance Report. The information contained in this report is, to the best of my knowledge and based on reasonable inquiry, true, accurate, and complete;
- ◆ My facility has an environmental management system (EMS), as defined in the Performance Track EMS criteria, including systems to maintain compliance with all applicable federal, state, tribal, and local environmental requirements in place at the facility, and the EMS will be maintained for the duration of the facility's participation in the program;
- ◆ My facility has conducted an objective assessment of its compliance with all applicable federal, state, tribal, and local environmental requirements; and the facility has corrected all identified instances of potential or actual noncompliance; and
- ◆ Based on the foregoing compliance assessments and subsequent corrective actions (if any were necessary), my facility is, to the best of my knowledge and based on reasonable inquiry, currently in compliance with applicable federal, state, tribal, and local environmental requirements.

I agree that EPA's decision whether to accept participants into or remove them from the National Environmental Performance Track is wholly discretionary, and I waive any right that may exist under any law to challenge EPA's acceptance or removal decision.

I am the senior manager with responsibility for the facility and am fully authorized to execute this statement on behalf of the corporation or other legal entity whose facility is part of the National Environmental Performance Track program.

Signature/Date _____

Printed Name Mr./Mrs./Ms./Dr. Mr. Thomas B. Drogalis

Title Vice President and General Manager

Phone Number/E-mail Address (570) 622-4747

Facility Name World Resources Company, Pottsville, PA Recycling Facility

Facility Street Address 170 Walnut Lane, Pottsville, PA 17901

Performance Track Identification Number A03-0015 Revision 1

Paperwork Reduction Act Notice

The public reporting and recordkeeping burden for this collection of information is estimated to average 188 hours per respondent annually. Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, or disclose or provide information to or for a Federal agency. This includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information, processing and maintaining information, and disclosing and providing information; adjust the existing ways to comply with any previously applicable instructions and requirements; train personnel to be able to respond to a collection of information; search data sources; complete and review the collection of information; and transmit or otherwise disclose the information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.